

**Subject:               Library Space**

**Purpose:**

To provide an environment for government agencies or similar organizations, such as 501(c)(3) non-profit groups, that provide educational or social services programs to the community and that need space to conduct business.

**Policy:**

Occasionally a government agency or similar organization, such as 501(c)(3) non-profit group that provide educational or social services to the community, and may need space to conduct business or offer services to the public. A library building with available room may provide the space on a short term basis. A signed memorandum-of-understanding will be required.

The Library Director may reject any request for space that does not fit with the mission of the library. Use of the library does not constitute an endorsement by the Library Board of Trustees.

**Attachments:** None

**References:** None

**Approval:**

Montgomery-Floyd Regional Library Board of Trustees  
September 16, 2015.

September 16, 2015

Date



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Margaret Christle, Chair