Subject: Hours of Operation

Purpose:

To establish hours of operation and to set a holiday schedule.

Policy:

The Blacksburg Library and the Christiansburg Library hours of operation are:
- Monday through Thursday: 9:00 a.m. to 8:00 p.m.
- Friday and Saturday: 10:00 a.m. to 5:00 p.m.
- Sunday: 1:00 p.m. to 5:00 p.m. *

The Meadowbrook Library (Shawsville) hours of operation are:
- Monday through Thursday: 10:00 a.m. to 8:00 p.m.
- Friday and Saturday: 10:00 a.m. to 5:00 p.m.
- Sunday: 1:00 p.m. to 5:00 p.m. *

The Jessie Peterman Library (Floyd) hours of operation are:
- Monday through Thursday: 10:00 a.m. to 7:00 p.m.
- Friday: 10:00 a.m. to 5:00 p.m.
- Saturday: 10:00 a.m. to 3:00 p.m.
- Sunday: 1:00 p.m. to 5:00 p.m.*

*All libraries will be closed on Sundays from Memorial Day weekend through Labor Day weekend.

With two exceptions, the library will follow the official holiday schedule set by the Governor of the Commonwealth of Virginia and followed by Montgomery and Floyd counties and will be closed on the following holidays:

- New Year’s Day: January 1
- Martin Luther King Day: Third Monday in January
- President’s Day: Third Monday in February
- Memorial Day: Last Monday in May
- Independence Day: July 4
- Labor Day: First Monday in September
- Veteran’s Day: November 11
- Thanksgiving Day: Fourth Thursday in November
- Thanksgiving Friday: Friday after Thanksgiving
- Christmas Day: December 25

The Library will observe regular hours on the following official holidays:

- Lee-Jackson Day: Friday before the Third Monday in January
- Columbus Day: Second Monday in October
When Christmas Day falls on Friday, Saturday, Sunday, or Monday, the library will be closed on Saturday and Sunday. The library will also be closed on Easter Sunday and will close at 5:00 pm on the Wednesday before Thanksgiving and weekdays between Christmas and New Year’s Day, but employees will earn no holiday leave. If extra holiday benefits are granted to employees by the State or by Montgomery or Floyd Counties, the Library Director will consult with the Library Board Chair to determine hours of library operation.

Attachment:

- Annual Holiday Schedule

References:


Approval:

Montgomery-Floyd Regional Library Board of Trustees
January 17, 2001; revised March 19, 2002; January 16, 2008; August 18, 2010; May 20, 2015; Floyd hours revised 7/1/15.

May 20, 2015
Date
Margaret Christle, Chair