

Subject: Fees for Service

Purpose:

To establish a fee schedule to charge patrons for the value-added service of interlibrary loans, out of state library cards, replacement library cards, computer printing, faxes and photocopies.

Policy:

The Montgomery-Floyd Regional Library Board of Trustees has determined that some services will be provided for a fee. The fee schedule will be reviewed by the Montgomery-Floyd Regional Library Board of Trustees periodically and does not include fees for overdue library material or lost or damaged items.

Attachments:

- Fee schedule (February 19, 2020)

References:

- None

Approval:

Montgomery-Floyd Regional Library Board of Trustees
January 17, 2001; revised October 2, 2006, November 19, 2008, June 19, 2018 May 16, 2018; February 19, 2020.



February 19, 2020

Date

Natalie Cherbaka, Chair

Fee Schedule

Collections fee	\$15.00
Prints/Copies (B&W)	\$.20 per page
Prints/Copies (Color)	\$.50 per page
Faxing Service Outgoing	\$3.00 per transmission**
Interlibrary Loan postage	\$5.00 per item
Lost Card Replacement	\$1.00
Out-of-state library card	\$25.00*
Passport Execution (Acceptance) Fee	\$35.00 ***

*Out-of-state residents who own property in Montgomery or Floyd Counties, who attend school in Montgomery or Floyd Counties, who are employed in Montgomery or Floyd Counties, or who have made a single gift of \$500 or larger to the MFRL Foundation are exempt from this fee.

**There is no per page charge.

***Passport Acceptance Fees are set by the U.S. Department of State and subject to change. Current fees are listed at <https://travel.state.gov/content/travel/en/passports/requirements/fees.html>.

Approved by the Library Board on February 19, 2020

Attachment to Policy 108 – Fees for Service