

Subject: **Artificial Intelligence (AI)**

Purpose:

To establish guidelines for the use of Artificial Intelligence (AI) technologies in the library.

Policy:

As part of Montgomery-Floyd Regional Library's commitment to welcome all people to services and resources that empower individuals and our communities to thrive, the library recognizes that AI technologies have the potential to enhance services, improve operations, and to provide positive patron experiences.

Use of AI Technologies

The library does not restrict the use of AI tools by library patrons on our computers, wireless networks, or other internet-connected devices. All existing laws and policies regarding internet use apply to the use of AI tools in the library, including MFRL 112: Acceptable Internet Use and Safety; MFRL 115: Patron Behavior; MFRL 230: Protection of Copyright; and all applicable state and federal law.

In order to maintain patron confidentiality and compliance with MFRL 104: Confidentiality of Library Patron Records, library staff will not enter any patron's Personally-Identifiable Information (PII) into AI systems, nor store such information where it could be used as training data for AI systems. For purposes of this policy, any data linking use of the library for any purpose with an individual's identity shall be kept confidential from all AI tools, including automated AI tools.

Library staff may elect to use AI technologies for a range of purposes, including information discovery and retrieval, user assistance and support, content recommendation, document development and management, communication, and/or data analysis. Library staff use of AI shall be in cases where there is a reasonable expectation that the technology can provide accurate, useful, and efficient outputs in a secure manner.

Use of AI tools as described in this policy does not constitute a Library endorsement of any information contained in the AI's output.


Attachments: None

References: MFRL 104: Confidentiality of Library Patron Records
MFRL 112: Acceptable Internet Use and Safety
MFRL 115: Patron Behavior
MFRL 230: Protection of Copyright

Approval:

Montgomery-Floyd Regional Library Board of Trustees
May 20, 2026

May 20, 2026
Date


Suzanne R. Mellen, Chair